

# BURDG-DUNHAM & ASSOCIATES CONSTRUCTION

## Time Sheet

Project Manager: \_\_\_\_\_ Job #: \_\_\_\_\_

Name: \_\_\_\_\_ Name & Location: \_\_\_\_\_

**Due by Monday Noon**

**WEEK ENDING DATE:**

	Date	Date	Date	Date	Date	Date	Date		
	MON.	TUE.	WED.	THUR.	FRI.	SAT.	SUN.	TOTAL	Comments
Meal Per Diem (X)									TRV/186
Supervision/200									
General Labor/355									
Drywall Finish/335									
Demolition/260									
Clean-Up/210									
Painting & WC/380									
Concrete/270									
Non-Wood Flooring/390									
Barricade/230									
Brick/460									
Carpentry/360									
Drywall Install/340									
Punch List/355									
Unload Truck/355									
<b>TOTALS</b>									

I CERTIFY THAT THE ABOVE HOURS ARE TRUE AND CORRECT:

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supt. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Project Manager's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Electrical/ 280    Plumbing/320    Acoustical/350    Fixture/370    Glass/Mirrors/400    Stainless Steel/440    Struc. Steel/450    Glass Block/470

Enter the week ending date on the this tab & it will auto fill all other tabs. Enter any comments in the red highlighted area. Complete one timesheet per person per job and fax the timesheets to **816-583-4002**. Or email an updated timesheet spreadsheet to the following:  
[lisa@burdg-dunham.com](mailto:lisa@burdg-dunham.com) **AND** [dixie@burdg-dunham.com](mailto:dixie@burdg-dunham.com)